

Position:	Branch Manager
Library/City	Floyd J. Robinson Memorial Library / Raleigh Public Library / Raleigh, MS
Date Posted	
Date Expires	Open Until Filled
Date Available	This position will start August 1, 2021.
Responsibilities	<p>Central MS Regional Library System has an opening for a Branch Manager to fill a full-time (40 hours per week) position at the Floyd J. Robinson Memorial Library, Raleigh Public Library in Raleigh, MS. Branch Managers are in charge of all aspects of branch library operations. Responsible for staff, physical plant, materials, programming, community contacts, and local reference.</p>
Requirements	<p>MINIMUM QUALIFICATIONS: Requirements will vary depending on the area of assignment.</p> <p>1. Education requirements:</p> <ol style="list-style-type: none"> 1. Two (2) years of college for Library Assistant II. 2. Four (4) years of college for Librarian I. 3. An ALA MLS degree for Librarian II and Librarian III. <p>2. Previous work experience in a public library is highly desirable with two (2) years of supervisory experience.</p> <ol style="list-style-type: none"> 3. Must be computer literate. 4. Possess good communication and reference skills. 5. Be able to lift from 30-40 lbs. 6. Be able to reach shelves above shoulder height and bend to reach shelves close to the floor. 7. <p>This position will start August 1, 2021.</p>
Salary & Benefits	The salary for this position is \$21,000.00 annually.
Contact	<p>CMRLS will hire from within the system if the candidate meets the job requirements. If you are interested in this position please send applications to Kimberly Cook, Branch Coordinator, at 601-825-0100 ext. 109. E-mail kcook@cmrls.lib.ms.us.</p>

Location (Library or institution name)

Floyd J. Robinson Memorial Library / Raleigh Public Library / Raleigh, MS

Place/Environment