growing together

Mississippi Library Commission Continuing Education Offerings

July 2019 - June 2020

MISSISSIPPI LIBRARY COMMISSION
LEADERSHIP ADVOCACY SERVICE

Continuing Education Units demonstrate and document a public library staff member's commitment to lifelong learning.

Continuing Education Units are given for planned learning experiences designed to bring about changes in knowledge, skills, attitudes, or behavior that contribute directly to the delivery of quality library services and competent practice of librarianship. CEUs are not given for business meetings, reports, announcements, breaks, travel time, or meals. CEUs are calculated by the number of contact (instruction) hours that participants are at a workshop or training event.

The Mississippi Library Commission is authorized, through the Mississippi Department of Education, to grant Continuing Education Units. Ten (10) contact hours equal one (1) CEU. All continuing education opportunities offered by the Mississippi Library Commission qualify for CEUs. CEUs are not issued automatically. Participants may request CEUs when signing in at workshops. Certificates are mailed after verification of attendance.

The Mississippi Library Commission may authorize CEUs for library staff through other organizations if said organizations complete the appropriate procedures for authorization of proposed programs. Requesting organizations are responsible for providing certificates to participants after MLC provides the authorization. For more information, contact Natalie Dunaway at 601.432.4057 or ndunaway@mlc.lib.ms.us.

Registering for an MLC workshop is easy!

The Mississippi Library Commission accepts registrations after formal announcement of a workshop is made. This is usually 45 days in advance of the workshop. Formal announcements are made to all public libraries in the state via email. Registering for most workshops can be done conveniently by completing the online registration form linked in the workshop announcement email.

To register, complete and submit a separate online form for each attendee. Registration for the Librarianship 101 Institute requires a special registration process. Details about registering for these workshops will be included in the formal workshop announcements.

For additional information about a workshop, contact Lorietha Myers at lmyers@mlc.lib.ms.us or 601.432.4067 (toll free 800.647.7542).

CALENDAR OF EVENTS

July 2019
Collection Development (Webinar)
Patent & Trademark Workshop for Library Staff

August 2019
Auto-Graphics Beehive Training-MLC
Auto-Graphics Beehive Training-Lee County
Public Library
Auto-Graphics Beehive Training-Waynesboro-
Wayne County Public Library

September 2019
Collection Development (Webinar)
Library Statistics (Webinar)
Librarianship 101-MLC

October 2019
Facilities Maintenance (Webinar)
Regional Frontline Training-Robinson Carpenter
Memorial Library
Regional Frontline Training-Meridian Lauderdale
County Public Library
Regional Frontline Training-Laurel Jones Public
Library

November 2019
ALA Code of Ethics and Library Bill of Rights
(Webinar)
RA Improvement Series (Webinar)
Public Library Directors' Symposium-MLC

December 2019
RA Improvement Series (Webinar)
LSTA Grant Workshop-MLC
STEM/STEAM Panel-MLC

January 2020
RA Improvement Series (Webinar)
Small Grant Resources-MLC
Summer Library Program for Early Literacy-MLC

February 2020
Summer Library Program for Adults (Webinar)
Summer Library Program for Children-MLC
Children's Services Mixer: Summer Library
Programming-MLC
Genealogy and Book Repair-MLC

March 2020
Talking Books Services: Services for Those with
Dyslexia (Webinar)
Summer Library Program for Children-New
Albany Public Library
Summer Library Program for Children-Columbia-
Marion Public Library
Summer Library Program for Young Adults-MLC
Youth Services Mixer: Summer Library
Programming-MLC
Technology Academy-MLC

April 2020
Adult Programming-MLC
Summer Library Kickoff-MLC
QuickBooks Training–MLC

May 2020
Collection Development: Summer Reading
Edition (Webinar)
Genealogy Series (Webinar)
Public Relations Marketing Panel-MLC
Mental Health First Aid for Adults-MLC

June 2020
Writing for Libraries Series (Webinar)
eBooks Training (Webinar)
Friends of the Library Panel-MLC

**Please note that the fall E-Rate filing
workshop and the spring E-Rate roundtable
dates will be announced later.*

Collection Development Series
When: July 2019, September 2019, May 2020
Presenter: Elisabeth Scott, MLC
Description: This webinar series will include book talks on a selection of current titles ranging from picture books to young adult. Watch these short webinars to hear about books that your young patrons will want to read!
Class Size: N/A
Contact Hours/CEUs: N/A

Library Statistics
When: September 2019
Presenter: Mac Buntin, MLC
Description: This webinar is for public library directors and staff who are responsible for submitting the annual statistical report. Participants will view the Bibliostat reporting platform.
Class size: N/A
Contact Hours/CEUs: 1/.1

Facilities Maintenance
When: October 2019
Presenter: MLC Administrative Services Staff
Description: In this short webinar, learn simple tips and tricks for keeping your library facility maintenance up to date.
Class Size: N/A
Contact Hours/CEUs: N/A

ALA Code of Ethics and Library Bill of Rights
When: November 2019
Presenter: Tracy Carr, MLC
Description: Since 1939, the ALA Code of Ethics and the Library Bill of Rights have been guidelines for library staff on the core values of libraries and librarianship. We'll discuss the history, impact, and value of both documents.
Class Size: N/A
Contact Hours/CEUs: N/A

RA Improvement Series
When: November 2019, December 2019, January 2020
Presenter: Louisa Whitfield-Smith, MLC
Description: Learn quick and fun drills at this Readers' Advisory Book Camp that will help you better know your collections and make recommendations.

These webinars will be presented as a series, totaling .5/.05 in contact hour/CEU credit.

Class Size: N/A

Contact Hours/CEUs: .5/.05

Summer Library Program for Adults: "Imagine Your Story"

When: February 2020

Presenter: Shellie Zeigler, MLC

Description: Learn how to host a successful summer library program for adults inspired by this summer's theme, "Imagine Your Story."

Class Size: N/A

Contact Hours/CEUs: .5/.05

Talking Books Services: Services for Those with Dyslexia

When: March 2020

Presenter: Mary Rodgers Beal, MLC

Description: In this webinar, Talking Books Services Director Mary Rodgers Beal discusses services for patrons with dyslexia.

Class Size: N/A

Contact Hours/CEUs: N/A

Adult Programming

When: April 2020

Presenter: Shellie Zeigler, MLC

Description: In this short webinar, learn how to successfully incorporate adult programming into your library.

Class Size: N/A

Contact Hours/CEUs: N/A

Genealogy Resources Series

When: May 2020

Presenter: Ally Mellon, Mississippi Department of Archives and History, and Tracy Carr, MLC

Description: In this two-part series, learn about the genealogical resources and services available at the Mississippi Department of Archives and History and MLC, along with some general tips about getting started with genealogy research.

Class Size: N/A

Contact Hours/CEUs: N/A

Writing for Librarians Series

When: June 2020

Presenter: Tracy Carr, MLC

Description: In this three-webinar course, learn how best to tailor your written communication for email, social media, reports, press releases, and memos, as well as relearn some of the common grammar concepts you might have forgotten over the years.

Class Size: N/A
Contact Hours/CEUs: N/A

eBooks Training
When: June 2020
Trainer: Charlie Simpkins, MLC
Description: This webinar series provides guidance on using popular eBook platforms provided by Mississippi public libraries. They will include how staff may help introduce patrons to the digital platforms offered, and how patrons can navigate their own way through the service.
Class Size: N/A
Contact Hours/CEUs: .5/.05

WORKSHOPS

Patent & Trademark Workshop for Library Staff
When: July 11, 2019
Where: Mississippi Library Commission
Trainers: Patent and Trademark Resource Center Program Staff
Description: This workshop will cover the difference between patents, trademarks, and copyrights to train you to be of greater assistance to your patrons who need these services.
Class Size: 40
Contact Hours/CEUs: 2.5/.25

Auto-Graphics Beehive Training and v6 Update
When: August 5, 2019, Mississippi Library Commission; August 6, 2019, Lee County Public Library; August 7, 2019, Waynesboro-Wayne County Public Library
Trainers: Auto-Graphics Staff
Description: This series of workshops will be presented by Auto-Graphics staff and will provide training on the Beehive Resource Sharing system as well as the coming upgrade to v6.
Class Size: 40
Contact Hours/CEUs: 5.5/.55

Librarianship 101 Institute
When: September 18-20, 2019
Where: Mississippi Library Commission
Presenters: MLC Staff
Description: Librarianship 101 Institute is for public library staff members without a master's degree in library science. It focuses on Mississippi library structure and ethics, program planning,

collection development, youth services, reader's advisory, reference services, grant writing, customer service, diversity, and more. Participation is through a competitive application process. Meals and shared lodging will be provided.

Intended audience: Paraprofessional public library personnel

Maximum class size: 20

Contact Hours/CEUs: 16.5/1.65

Regional Frontline Training

When: October 1, 2020, Robinson Carpenter Memorial Library, Cleveland MS;

October 2, 2020, Meridian Lauderdale County Public Library, Meridian, MS;

October 3, 2020, Laurel Jones Public Library, Laure,l MS

Trainers: MLC Staff

Description: These all-day workshops are intended for front line staff and will cover librarianship skills like readers advisory, MAGNOLIA, customer service, programming, and more!

Class Size: 35

Contact Hours/CEUs: 5.5/.55

Public Library Directors' Symposium

When: November 6-8, 2019

Where: Mississippi Library Commission

Presenters: MLC Staff

Description: This 2.5-day interactive workshop will include a regular public library directors' meeting with presentations provided by MLC staff and outside presenters.

Class Size: 55

Contact Hours/CEUs: 15/1.5

LSTA Grant Workshop

When: December 5, 2019

Where: Mississippi Library Commission

Presenters: MLC Administrative Services Staff

Description: This workshop will cover basic grant writing, determining the right outcomes and how to report them on your project, and inputs vs outputs.

Class size: 55

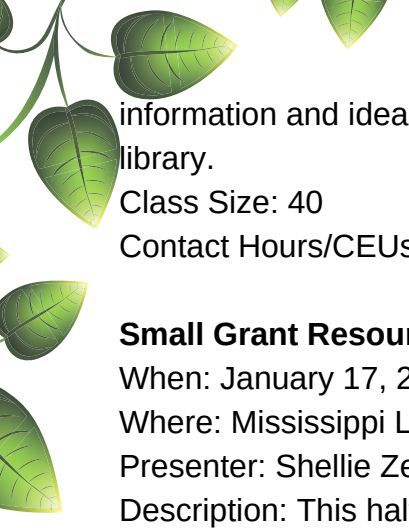Contact Hours/CEUs: 6/.6

STEM/STEAM Panel

When: December 12, 2019

Where: Mississippi Library Commission

Presenters: Charlie Simpkins, MLC and Public Library Staff

Description: This half day, panel-style workshop will discuss the incorporation of STEM/STEAM programming and tools into your library. Attendees are encouraged to come ready to share

information and ideas about activities and resources used to incorporate the programming in their library.

Class Size: 40

Contact Hours/CEUs: 3.5/.35

Small Grant Resources

When: January 17, 2020

Where: Mississippi Library Commission

Presenter: Shellie Zeigler, MLC

Description: This half-day workshop will cover basic grant searching techniques, common grants that are available, and best practices for effective grant writing.

Class Size: 40

Contact Hours/CEUs: 3.5/.35

Summer Library Program for Early Literacy: "Imagine Your Story"

When: January 22, 2020

Where: Mississippi Library Commission

Presenter: Kristen Hillman, Central Mississippi Library System

Description: Learn how to host a successful summer library program for preschool-aged children. Participants will also be exposed to early literacy standards and will learn how to incorporate them into story times and early literacy programs.

Class Size: 40

Contact Hours/CEUs: 3.5/.35

Summer Library Program for Children: "Imagine Your Story"

When: February 5, 2020, Mississippi Library Commission, March 4, 2020, New Albany Public Library; March 12, 2020, Columbia-Marion Public Library

Presenters: Marie Cunningham, Vicksburg-Warren Library System

              Dee Hare, Director, Northeast Regional Library System

              Ryda Worthy, South Mississippi Regional Library System

Description: Explore programming possibilities related to the 2020 summer library program theme, "Imagine Your Story," at one of three half-day workshops held across the state.

Class Size: 35

Contact Hours/CEUs: 3.5/.35

Children's Services Mixer: Summer Library Programming

When: February 5, 2020

Where: Mississippi Library Commission

Facilitators: MLC Staff

Description: Children's Services staff are invited to gather for a mixer after the Summer Library Program event at MLC. This collaborative program will allow children's services staff to network

with their peers in the state and help them to plan for the summer months, as well as swap surplus craft supplies and materials.

Class Size: 40

Contact Hours/CEUs: N/A

Genealogy and Book Repair

When: February 13, 2020

Where: Mississippi Library Commission

Presenter: Jennifer Brannock, University of Southern Mississippi

Description: In this hands-on, half-day workshop, learn the basics of book and genealogical material repair.

Maximum class size: 40

Contact Hours/CEUs: 3.5/.35

Summer Library Program for Young Adults: "Imagine Your Story"

When: March 24, 2020

Where: Mississippi Library Commission

Presenter: Dawn Collins, Madison County Library System

Description: Learn how to host a successful summer library program for young adults. Participants will have the opportunity to share information and ideas about programs and activities inspired by this summer's theme, "Imagine Your Story."

Class Size: 40

Contact Hours/CEUs: 3.5/.35

Youth Services Mixer: Summer Library Programming

When: March 24, 2020

Where: Mississippi Library Commission

Facilitators: MLC Staff

Description: Youth Services staff are invited to gather for a mixer after the Summer Library Program for YA event. This collaborative program will allow youth services staff to network with their peers in the state and help them to plan for the summer months, as well as swap surplus craft supplies and materials.

Class Size: 40

Contact Hours/CEUs: N/A

Adult Programming

When: April 14, 2020

Where: Mississippi Library Commission

Presenter: Shellie Zeigler, MLC

Description: This half-day workshop will explore how to incorporate adult programming in your library. MLC's Shellie Zeigler will discuss how to develop your library programming to effectively

appeal to the needs and interests of adult patrons in your community.
Class Size: 40
Contact Hours/CEUs: 3.5/.35

Summer Library Kickoff
When: April 2020
Where: Mississippi Library Commission
Description: Come greet summer library program season with MLC's annual kickoff event! Activities include face painting, celebrity readers, crafts, and outdoor fun! This two-hour community event is a great way to gear up for SLP!
Class Size: NA
Contact Hours/CEUs: NA

QuickBooks Training
When: April 30, 2020
Where: Mississippi Library Commission
Trainer: Dr. Gwen Meador, Delta State University
Description: This day-long program will train library staff tasked with bookkeeping and accountancy on using the QuickBooks program.
Class Size: 40
Contact Hours/CEUs: 5.5/.55

Public Relations and Marketing Panel
When: May 7, 2020
Where: Mississippi Library Commission
Presenters: MLC and Public Library Staff
Description: This half-day, panel style workshop will discuss and present marketing methods and techniques to incorporate into your library's PR practice.
Class Size: 40
Contact Hours/CEUs: 3.5/.35

Mental Health First Aid for Adults
When: May 12, 2020
Where: Mississippi Library Commission
Trainer: Mississippi Department of Mental Health
Description: In this day-long workshop, learn how to provide initial support to adults who may be experiencing a mental health or substance abuse problem and help connect them to the appropriate care.
Class Size: 40
Contact Hours/CEUs: 8/.8

Friends of the Library Panel

When: June 12, 2020

Where: Mississippi Library Commission

Presenters: Lacy Ellinwood, MLC and Friends Members

Description: This half-day panel will discuss the Friends of the Library group and ways to support library missions, programs, and policy. This workshop is intended for members of a Friends of the Library group.

Class Size: 40

Contact Hours/CEUs: 3.5/.35

Technology Academy

When: March 26, 2020

Where: Mississippi Library Commission

Trainer: MLC Technology Services Department Staff

Description: This full-day Technology Academy will be divided into hourly tech and troubleshooting workshops. Training topics will include computer troubleshooting, WordPress site management, Microsoft Excel, and an Office 365 tutorial.

Class Size: 20

Contact Hours/CEUs: 5.5/.55

WebJunction

WebJunction provides timely and relevant learning content for library workers to access anytime from any computer with an Internet connection.

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Access courses and webinars on topics such as customer service, library services, marketing and messaging, advocacy and outreach, library technology, and many more.

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