

**MINUTES**  
**Mississippi Library Commission**  
**Board of Commissioners Meeting**

**January 26, 2016**

**1<sup>st</sup> Floor Small Meeting Room**  
**3881 Eastwood Drive, Jackson, Mississippi**

**Board of Commissioners (BOC) Present:** Jolee Hussey, Ann Marsh, Suzanne Poynor, Pamela Pridgen, and Glenda Segars.

**Mississippi Library Commission (MLC) Staff:** Lynn Burris, Tracy Carr, Susan Cassagne, Ethel Dunn, Joy Garretson, Jennifer Peacock, Susan Liles, and Jennifer Todd.

**Guests:** Joshua Haidet, Director, East Mississippi Regional Library System; Courtney Thomas, Director, Hancock County Library System; Mary Perkins, Public Relations Director, Hancock County Library System, David Scott, Special Assistant, Attorney General.

**CALL TO ORDER**

Chair Pridgen called meeting to order at 11:00 a.m. and welcomed guests.

**AGENDA**

***Motion:*** *Adopt revised agenda as presented.*

***Motion by:*** *Poynor; Second: Segars. Unanimously approved*

**A motion was made by Jolee Hussey, and seconded by Glenda Segars that a moment of silence be observed in memory of former board member Dr. Russell Burns, and that it be noted in the minutes, with a copy sent to his son, John Burns. The motion was passed unanimously.**

**MINUTES**

***Motion:*** *Adopt minutes of the November 17, 2015 meeting.*

***Motion by:*** *Hussey; Second: Poynor. Unanimously approved.*

**FROM THE TRENCHES**

Joshua Haidet, Director of East Mississippi Regional Library System and Courtney Thomas, Director of Hancock County Library System each gave an overview of the programs and activities happening in their library system. They thanked MLC and the Board for allowing them the opportunity to offer programs and to purchase computers with grant funds for patrons to use.

**FINANCIAL REPORT**

Lynn Burris, Fiscal Services Director gave a detailed explanation of the expenditures and the agency's current budget. Lynn also explained that 50+ pine trees had been removed from the property recently because of a beetle infestation. Additionally, the agency is investigating the need to repair or replace the boiler system. Lynn answered questions from the board regarding the agency's budget.

**COMMISSIONERS REPORT**

Pamela Pridgen recently attended the funeral services for Dr. Russell Burns, former member of the Board of Commissioners. A resolution has been drafted for the board to sign today to give to former MLC employee Jane Smith's family in honor of her many years of service and contributions to MLC and the library community in Mississippi.

### **EXECUTIVE DIRECTOR'S REPORT**

#### **Meetings/Activities for November 2015 – January 2016**

New Directors' Orientation, Public Library Directors' Symposium, Artist Reception, Microsoft Access-Level II, MLA Fiscal Management Committee Meeting, Hancock County Library System Tree Gala, Judge Armstrong Library Friends Christmas Tour of Homes, Mississippi State Personnel Board Certified Public Manager Program Advisory Board Meeting, MLA Executive Board Meeting, Visited Dekalb and Scooba libraries in Kemper Newton Regional Library System, MLA Legislative Committee Meeting, Accreditation Manual Review Committee Meeting, Dr. Russell Burns Funeral Service, Governor's Inauguration, Agency Supervisors and Managers Meeting. Attended meeting with Senator Terry Burton, and Rep. John Moore to discuss the broadband initiative.

- Recent budget cuts ordered by the Governor were discussed, and the impact to the Agency and to the Personnel Incentive Grant Program and public library systems was detailed.
- A note of appreciation from Frederick Barr, MD, Children's Hospital of Mississippi/University of Mississippi Medical Center was mentioned.
- Susan Cassagne and Tracy Carr participated as members of the Mississippi Poet Laureate Selection Committee. Names have been submitted to the Governor, but a new Poet Laureate has not officially been named.

**During the meeting, the message that Jane Smith had passed away was received. The board paused for a moment of silence.**

### **SPECIAL REPORTS**

Administrative Services and Library Services Bureau Directors each discussed highlights from their areas during the months of November and December, and answered questions from the board.

### **PUBLIC COMMENTS**

None.

**BREAK      12:35 p.m. – 12:50 p.m.**

### **ACTION ITEMS**

***Motion:      Approve revised bylaws of the MLC Board of Commissioners as follows:***

5.1 Meetings    B. Regular meetings of the Board shall take place on the fourth Tuesday of the months of July, September, November, January, March, and May at the Library Commission building, unless otherwise predetermined by the Board.

5.4 Notice of Rescheduled Meeting

When a scheduled Board meeting must be postponed and rescheduled, notice shall be given consistent with Section 5.2 of this Article.

***Motion by:    Marsh; Second: Poynor. Unanimously approved.***

***Motion:      Amend the Mississippi Library Commission Accreditation Measures as presented.***

***Motion by:    Segars; Second: Hussey. Unanimously approved.***

**Motion:** *Approve a seven (7) month extension of the educational waiver for Mary Ann Griffin while she completes her master of library science degree. The extension is necessary because of university course changes.*

**Motion by:** *Marsh; Second: Poynor. Unanimously approved.*

### **DISCUSSION ITEMS**

David Scott, Special Assistant, Attorney General was called upon to explain the Mississippi Ethics Commission Advisory Opinion, dated August, 1995, regarding a conflict of interest if a board member uses his official position to obtain, or attempt to obtain, pecuniary benefit for himself other than the compensation provided for by law, or to obtain, or attempt to obtain, pecuniary benefit for any relative or any business with which he is associated. After some discussion, the BOC agreed that Mr. Scott would investigate and propose a recommendation at the March meeting.

### **CALENDAR**

Calendar of Events and Flyer for Library Day at the Capitol and MLA Legislative Lawn Party were provided.

### **ADJOURNMENT**

Meeting adjourned at 2:00 p.m.

**Next regular meeting of the Mississippi Library Commission Board of Commissioners is scheduled for March 22, 2016, 11:00 a.m. in the agency's main meeting room.**

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Suzanne Poynor, Board Secretary

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Date